**APPLICATION FORM FOR KVKK**

**HASPAR Elevator Industry and Trade Limited Company**

**Application Form**

GENERAL INFORMATION

Personal data owners, who are defined as related person at Protection of Personal Data Law (P.P.D.L.) Code No. 6698 **(From now on, they will be called as applicant**) has some rights to demand to process their datas according to article 11 of the P.P.D.L.

According to P.P.D.L. article 13/1, your applications about these rights to our company, which is data controller, must be written or with the other ways that are accepted by Protection of Personal Data Committee **(From now on, it will be called as committee)**

Within this scope, applications that will be written to our company, with printing out this form;

* Personally application of applicant
* Through a notary public
* By signing with secured electronic signature according to **electronic signature law Code No. 5070** by the applicant and sending to the company’s e-mail address
* By collecting the application form and signing with electronic signature or sending an e-mail to ik@hasasansor.com by related person to data collector. This e-mail address of sender must be saved on the system of receiver.

At the table below, you will be informed how the written applications are sending to us by using written application way.

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| --- | --- | --- |
| Way of Application | Application Address | Information to specify to send form  |
| Personally Application (Applicant will come himself and identify himself with ID)  | HASPAR Elevator (Kale Neighborhod, Ankara Street, 13. Km No:77 Kestel/ BURSA) | On the envelope, it will be written “Demand of Knowledge on the Protection of Personal Data Law”  |
| Through a Notary Public | HASPAR Elevator (Kale Neighborhod, Ankara Street, 13. Km No:77 Kestel/ BURSA) |  On the notification on Envelope “Demand of Knowledge on the Protection of Personal Data Law” |
| Application with secured electronic signature (Signing with electronic sign and apply with KEP) | hasparasansor@hs01.kep.tr | At the topic part of E-mail “Demand of Knowledge on the Protection of Personal Data Law” |
| Apply with mobile signature or e-mail (By using e-mail address that is saved on the system of data collector. This e-mail must be notified by related person to data collector. | ik@hasasansor.com | At the topic part of E-mail “Demand of Knowledge on the Protection of Personal Data Law” |
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Also, after the Committee determines, our company will inform you about other ways of applications and how to apply.

According to P.P.D.L. article 13/2, depending on your applications, your applications will be answered by us in 30 days. Our answers will reach you with written or electronic way.

To reach this form, please click on the right. [**Click here.**](http://www.damattween.com/UPLOAD/KVK_Ba%C5%9Fvuru%20Formu%20orka.pdf)